

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA  
TENTATIVE  
MONDAY, JANUARY 9, 2017  
EXECUTIVE SESSION  
6:30 P.M.  
TO DISCUSS CSE RECOMMENDATIONS  
BOARD OF EDUCATION MEETING  
CALL TO ORDER  
7:00 P.M.  
UNATEGO MIDDLE/SR HIGH SCHOOL  
ROOM #93**

**1. ROUTINE MATTERS**

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of December 19, 2016
- 1.5 Adopt Agenda

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Administrator's Report
- 3.2 Superintendent's Report – Dr. David S. Richards

**4. ADMINISTRATIVE ACTION**

- 4.1 Approve CSE recommendations (1.9.17 G1)
- 4.2 Approve proposed settlement in the Matter of the application of Countryside Management (1.9.17 G2)
- 4.3 Approve resolution to allow district to seek special legislation regarding reserve funds (1.9.17 G3)
- 4.4 Approve Computer equipment for surplus (1.9.17 G4)
- 4.5 Accept Ronald Decker's resignation as bus driver (1.9.17 UC1)
- 4.6 Accept Jeanne Fletcher's resignation as Keyboard Specialist (1.9.17 UC2)
- 4.7 Appoint Dennis Walrath substitute aide for the 2016-17 school year (1.9.17 UC3)
- 4.8 Appoint Rhiannon LaCross substitute aide for the 2016-17 school year (1.9.17 UC4)
- 4.9 Appoint Alicia Hanrahan substitute teacher/LTA for the 2016-17 school year (1.9.17 UC5)
- 4.10 Appoint Jessica Marino temporary Keyboard Specialist for the 2016-17 school year (1.9.17 UC6)

**Board Agenda 1.9.17**  
**PG: 2**

5. **PUBLIC COMMENT**
6. **ROUND TABLE DISCUSSION/QUESTIONS**
7. **EXECUTIVE SESSION (IF NECESSARY)**
8. **ADJOURN**

**Board Agenda 1.9.17**

**PG: 3**

**4.1**

**1.9.17 G1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.**

**4.2**

**1.9.17 G2**

**RESOLVED: Upon the recommendation of the School District's attorneys and having had an opportunity to consider the proposed settlement in the Matter of the Application of Countryside Management, LLC, Petitioner v. Assessor of The Town of Otego, the Board of Assessment Review of the Town of Otego, and the Town of Otego, Otsego County, New York, Respondents, Index No. 2016-0456;**

**On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, it is**

**RESOLVED that the above settlement is approved and that the President of the Board of Education, the Superintendent of Schools and the School District's attorneys are each separately authorized to sign any documents necessary to complete the settlement.**

**4.3**

**1.9.17 G3**

**RESOLVED: Upon the recommendation of the Superintendent and information from the District's Special External Auditor that the District has funds in the Capital Reserve which it currently cannot access, and is currently in need to access these funds in 2017 after the District's audited financial accounts showed it did have sufficient excess fund balance in its General Fund to place such funds into said reserve, but which the corrected audited accounts now demonstrate the District did not have such excess funds in its General Fund.**

**On Motion of \_\_\_\_\_, seconded by \_\_\_\_\_, it is**

**RESOLVED that the District may take all necessary steps to seek special legislation being passed which will allow the District to release funds from the Capital Reserve.**

**4.4**

**1.9.17 G4**

**RESOLVED: Upon the recommendations of the Superintendent of Schools that this Board does hereby approve computer equipment for surplus as presented.**

**4.5**

**1.9.17 UC1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools this this Board does hereby accept the resignation of Ronald Decker, bus driver, effective December 19, 2016 as presented.**

**Board Agenda 1.9.17**

**PG: 4**

**4.6**

**1.9.17 UC2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Jeanne Fletcher, Keyboard Specialist, effective June 30, 2017 as presented.**

**4.7**

**1.9.17 UC3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Dennis Walrath substitute aide for the 2016-17 school year.**

**4.8**

**1.9.17 UC4**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rhiannon LaCross substitute aide for the 2016-17 school year.**

**4.9**

**1.9.17 UC5**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Alicia Hanrahan substitute teacher/LTA for the 2016-17 school year pending fingerprinting and criminal history review as presented.**

**4.10**

**1.9.17 UC6**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jessica Marino temporary Keyboard Specialist effective January 3, 2017 – June 30, 2017.**

## Unatego Surplus, January 2017

keyboards 91  
mice 55  
laptops 3  
Printers 8  
Scanner 2  
AlphaSmart 54  
Laptop dock 2  
desktop 40  
projector 11  
tv 2  
fax 1  
workgroup switch 6  
dvd player 1  
dymo 1  
monitors 20

Dr David Richards  
Superentendant of Unatego Schools  
Rt, 7, Otego N.Y. 13825  
12/19/2016  
Ronald E. Decker  
POB 292, 2 6 FOLLETT Street  
Otego, N.Y. 13825

RECEIVED  
DEC 19 2016  
BY: .....

Dear Mr Richards,

Please accept this as my formal/resignation letter from my position as a bus driver for the Unatego School System.

I wish to thank you and all my colleagues for all your help, professional courtesy, and support. I have enjoyed working here as a bus driver it was very rewarding.

I WISH TO THANK all the people I have met along the way, and the opportunities that were afforded me over the years.

It has been a pleasure working here with this staff, and I hope our paths will cross in the future.

Sincerely,



Ronald E. Decker

*Jeanne Fletcher*  
279 County Highway 1  
Bainbridge, NY 13733

Unatego Central School District  
2641 State Highway 7  
PO Box 483  
Otego, NY 13825



December 23, 2016

Dear Dr. Richards:

I hereby resign from my employment with the Unatego Central School District, effective June 30, 2017. Although I will remain on an unpaid leave of absence status until that date, I intend this letter of resignation to be irrevocable.

*Jeanne Fletcher*  
Jeanne Fletcher

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Alicia Hanrahan

POSITION: Substitute Teacher 1/2 LTA

REPLACES: N/A

EFFECTIVE DATE: 1/10/17

EDUCATION LEVEL: B.S.

YEARS OF EXPERIENCE: 0

SALARY: STEP      LEVEL      \$ as per sub. rate

CERTIFICATION: None

COLLEGE: SUNY ONEONTA - BS-Communications 2010

REFERENCES CONTACTED:

1. Tom DeMulder - owner farmhouse Rest.
2. Rachel Cohen - Supervisor. ORION TRADING

COMMENTS: DeMulder has hired Alicia  
3 times; Both Cohen and DeMulder  
spoke well of her people skills & work ethic

 1/5/17  
ADMINISTRATOR SIGNATURE DATE